

Refund Policy

PGDM Part Time Admissions 2019-22

IMT Ghaziabad follows the refund policy as announced by AICTE. The candidate, who has been provisionally admitted, may request for refund of fee by submitting a written application to the Admissions Office at IMT Ghaziabad. Application must contain the IMT Application No, name of the candidate, course name with name of campus and application must be signed by the candidate. Request(s) sent to any office other than the admission office at IMT Ghaziabad will not be considered.

The cut-off date for refund for **PGDM PT is one day before the date of commencement**. The refund of fee, as applicable, shall be made in due course i.e. within 4 weeks of this cut-off date.

Refund shall be made after deduction of the cancellation charges as shown below:

On request received before the date of start of the academic session & seat could be filled by the institute before the cut-off date (**one day before the commencement**) -Entire Fee less by Rs. 1000/-

On request received on/after the beginning of academic session & seat could be filled by the Institute before the cut-off date (**one day before the commencement**)- Entire Fee less the Seat Cancellation Charges* on Pro-rata basis

On request received before / after the start of the academic session & seat could not be filled by the Institute-No Refund (except security deposit)

NOTE: The Orientation module is part of the Academic Curriculum of IMT Ghaziabad for ALL and hence is compulsory for all students to attend. IMT Ghaziabad Academic Session for **PGDM PT** starts between **last week of June – first week of July,2019**.

* For Calculation of the Cancellation Charges on the pro-rata basis, one month shall be treated as one unit e.g. if the candidate cancels admission on third day i.e. within one month after the start of academic session & the seat is filled before the cut-off date then cancellation charges on pro-rata basis will be the higher amount of (Entire Fee)/12 or Rs. 1000/- as applicable